

Organizations and Offices Addressing Transfer Issues in Washington

There are several statewide cross-sector groups and offices involved in all aspects of transfer initiatives. Within-sector groups represent the public baccalaureate sector, public two-year sector, and the independent baccalaureate sector. An updated list of these groups and offices is located in Appendix B.

Statewide cross-sector groups and offices involved with all aspects transfer

- **Higher Education Coordinating Board (HECB)**

The HECB has statutory authority for setting and reviewing transfer policy for the state. Ten members of the Board are appointed by the Governor and supported by various staff within the agency. The Board meets eight times per year. Staff work in collaboration with other groups - addressing transfer - to formulate policy strategies and respond to legislative mandates. For information on transfer initiatives, contact Jim West, HECB Associate Director of Academic Affairs, at jimw@hecb.wa.gov . <http://www.hecb.wa.gov/research/issues/transfer.asp>

- **Joint Access Oversight Group (JAOG)**

The Joint Access Oversight Group is a standing committee with representatives from public and independent academic degree-granting institutions and the HECB. JAOG was formed in 2003 and meets approximately six times per year. JAOG considers statewide transfer issues and recommends policy strategies for transfer, including Major Related Program agreements (http://www.sbctc.ctc.edu/college/e_transfer.aspx) and other statewide communication strategies related to transfer and transfer issues.

Membership consists of:

- Public Baccalaureates - Vice provosts of Academic Affairs from each of the six public baccalaureate institutions
- Council of Presidents (COP) staff member
- Private Baccalaureates - President of Independent Colleges of Washington (ICW) and representatives from registration and academic planning offices
- Community and Technical Colleges (CTC) - Eight vice presidents of instruction or student services and a staff member from the SBCTC
- HECB staff

JAOG has formal communication with and works on behalf of institutions represented by the membership in collaboration with the Executive Committee of the Intercollege Relations Commission and the HECB. [http://www.sbctc.ctc.edu/college/ e-transferjaog.htm](http://www.sbctc.ctc.edu/college/e-transferjaog.htm)

- **Washington Council on High School –College Relations (WCHSCR)**

WCHSCR, formed in 1957, provides an information-sharing network among members and coordinates work related to transfer through its Inter-college Relations Commission (ICRC). The

Council conducts a spring tour for community college students and advisors and publishes the Higher Education Book list of colleges and universities in Washington. This Higher Education Book includes tables of program offerings at all colleges and universities in Washington, by major.

The Executive Committee of WCHSCR meets quarterly and the Council holds one pro forma annual meeting for all members. The council is a voluntary, non-profit organization with members from high schools, public and independent colleges and universities, education organizations and agencies throughout Washington. Representatives of those entities often are selected from admissions and advising staff. <http://www.washingtoncouncil.org/>

- **Inter-College Relations Commission (ICRC)**

ICRC is a commission of the Washington Council on High School-College Relations (WCHSCR), maintains statewide transfer agreements, and provides a means of early identification of transfer issues. The ICRC Handbook (available at <http://www.washingtoncouncil.org/icrc/>) is a valuable resource for two- and four-year college and university transfer advisors.

The commission was formed in 1970 and meets twice per year. The organization is voluntary with one representative from each public and independent college or university that belongs to WCHSCR as appointed by the chief academic officer at each institution. Baccalaureate representatives are often appointed from admissions and registrars' offices; Community and Technical College representatives are from a mix of admissions and registration or deans in the arts and sciences.

ICRC provides an information-sharing network for the institutions represented by the membership and works in collaboration with and has formal communication with JAOG and HECB staff. <http://www.washingtoncouncil.org/icrc/>

- **Interinstitutional Committee of Academic Officers (ICAO) and the Instruction Commission (IC)**

A joint annual meeting of the public baccalaureate institution provosts (ICAO) and the executive committee of the community and technical colleges' Instruction Commission (IC) is held to discuss mutual interests of the public higher education colleges and universities. This meeting initiated the development of the Associate in Science –Transfer agreement, requested meetings that lead to the first Major Ready Pathway statewide agreements in secondary education, and fostered JAOG.

The first meeting was held in 1976. Participants at the joint meeting assign responsibility for addressing areas of mutual interest to Council of Presidents (public baccalaureates) and State Board for Community and Technical College staff, to their respective JAOG members, or to jointly authorized workgroups.

Within-sector groups or offices involved with transfer initiatives

Public Baccalaureate Sector

- **Council of Presidents (COP)**

COP is an organization representing the public baccalaureate institutions. For information on initiatives within the public baccalaureate sector, contact Terry Teale, tteale@energy.wsu.edu. Assistant Director Mike Reilly (mreilly@cop.wsu.edu) is the primary contact for transfer initiatives. <http://www.councilofpresidents.org/>

- **Interinstitutional Committee of Academic Officers (ICAO)**

ICAO consists of provosts at public baccalaureate institutions, meeting as a committee of the Council of Presidents.

- **Interinstitutional Committee of Registrars and Admissions Officers (ICORA)**

ICORA consists of Registrars and Admissions Officers at public baccalaureate institutions. This committee reports to the ICAO and meets three times per year. ICORA meetings provide an opportunity for members to share information and ideas, and make recommendations to ICAO about admissions, registration, residency, student records, and other enrollment issues, including those related to K-12 and community and technical college articulation and transfer.

Public Two-year Sector

- **State Board for Community and Technical Colleges (SBCTC)**

SBCTC is a nine-member board appointed by the Governor and is responsible for statewide governance and policies related to community and technical colleges. The Board meets nine times per year. For information on transfer initiatives within the community and technical college sector, contact Michelle Andreas (mandreas@sbctc.edu). http://www.sbctc.ctc.edu/college/e_transfer.aspx

- **Instruction Commission (IC)**

IC meets quarterly and membership consists of vice presidents of instruction at public community and technical colleges. IC reviews transfer issues related to community and technical colleges and approves statewide transfer agreements on behalf of the CTC system. http://www.sbctc.ctc.edu/college/_g-instructioncomm.aspx

- **Washington State Student Service Commission (WSSSC)**

This commission meets quarterly and membership consists of vice presidents of student services at public community and technical colleges. WSSSC members supervise staff responsible for transfer functions including admissions, advising and credential evaluation. http://www.sbctc.edu/college/_g-studentsvcscmm.aspx

- **Articulation and Transfer Council (ATC)**

ATC is a council of the IC, and membership consists of deans of transfer arts and science programs at public community and technical colleges. Meetings are held quarterly, and members serve on MRP workgroups providing statewide information sharing as proposals are developed. This council recommends transfer agreements and strategies for IC consideration. http://www.sbctc.ctc.edu/college/_g-articandtransfer.aspx

- **Advising and Counseling Council (ACC)**
ACC is a council of the WSSSC and meets quarterly. Membership consists of directors of advising and counseling at public community and technical colleges, and the group recommends transfer strategies for WSSSC consideration.
- **Admissions and Registration Council (ARC)**
ARC is a council of the WSSSC and meets quarterly. Membership consists of Directors of Admission and Registration at public community and technical colleges. Credential evaluators who determine transfer equivalencies at the colleges typically report to ARC members.
<http://www.ctc.edu/~arc/> or http://www.sbctc.edu/college/_g-wssscadmissionsandregistration.aspx

Independent Baccalaureate Sector

- **Independent Colleges of Washington (ICW)**
ICW is an association that represents the interests of 10 private, liberal arts, nonprofit baccalaureate institutions in Washington. For information on transfer initiatives within the independent baccalaureate sector see <http://www.icwashington.org/> or contact Violet Boyer (Violet@ICWashington.org).
- **Private Registrars of Washington (PROW)**
This group from independent baccalaureate institutions in Washington meets twice a year and includes registrars and other representation. For more information, contact Violet Boyer Violet@ICWashington.org

Several discipline based statewide cross-sector groups meet to promote common interests related to the discipline including addressing transfer issues.